



Town Council Meeting Minutes

March 21, 2022

Present: Mayor Jeffrey Schomisch, Vice Mayor Jeannette Ripley, Councilmembers Joe Williams, Kathleen Walker, Mike Walker, Rommel Pazmino and Todd Over, Chief Robert Liberati and Town Manager Karen Ruff.

Call to Order

Mayor Schomisch called the March 21, 2022, Town Council Meeting to order at 6:30 p.m.

Pledge of Allegiance

Mayor Schomisch asked that all rise for the Pledge of Allegiance.

Approval of the Agenda

Mayor Schomisch introduced the next item, Approval of the Agenda. He asked that the agenda be amended to move #9, Closed Session, up to number 4 and to renumber the rest of the Agenda. There were no further amendments offered. Councilman Williams moved to approve the agenda as amended. Councilwoman Walker seconded the motion. All present voted aye and the Agenda was approved as amended (7-0).

Closed Session

Motion: I move that the Mayor and Town Council of the Town of Landover Hills recess the Council Meeting and go into a Closed Meeting in accordance with General Provisions Article of the Annotated Code of Maryland §3-305 (b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; or (ii) a personnel matter that affects one or more specific individuals.

The Motion to recess the Town Council Meeting and go into Closed Session was made by Councilman Joe Williams and was seconded by Councilwoman Kathy Walker.

The vote to go into closed session was as follows:

Vice Mayor Ripley – Yes	Councilman Over – Yes
Councilman Williams – Yes	Councilman Pazmino – Yes
Councilwoman Walker – Yes	Mayor Schomisch – Yes
Councilman Walker – Yes	

No one voted against the motion. No abstentions. The meeting closed at 6:36 p.m. at which time the Closed Meeting began in the meeting room at Town Hall.

The following staff members were in attendance: Town Manager Karen Ruff. No other individuals were in attendance.

The Mayor and Council discussed applications for the Town Manager position and a personnel issue affecting a specific individual. The Closed Meeting adjourned at 7:14 p.m.

Approval of the Consent Agenda

Mayor Schomisch moved to the Consent Agenda. The Mayor called for a motion to approve the January 18, 2022, Town Council Meeting Minutes as amended, as well as the February 7, 2022, Town Council Workshop Minutes. Councilman Walker made the motion and Councilwoman Walker seconded the motion. All present voted aye and the January 18 and February 7 meeting Minutes were approved 7-0.

The Mayor then called for a motion to approve the February 7, 2022, Closed Session Minutes. Councilman Williams moved approval and Councilman Walker seconded the motion. All present voted aye and the February 7, 2022, Closed Session Minutes were approved 7-0.

Lastly, Mayor Schomisch called for a motion to approve the December 20, 2021, Town Council Meeting Minutes. He provided time for all to review since they were not distributed previously. There were no corrections. Councilman Williams moved to approve the December 20, 2021, Town Council Meeting Minutes, and Councilwoman Walker seconded the motion. All present voted aye and the December 20, 2021, meeting Minutes were approved 7-0.

Correspondence and Announcements

Mayor Schomisch announced that the next PGCMA meeting will be held in person in College Park and also presented on Zoom. Mayor Schomisch then briefed the Council on the March PGCMA meeting, which he attended.

Reports

Finance: Town Manager Ruff presented the Finance Report, a copy of which was distributed.

Police: Chief Liberati presented the Police Report that was distributed to the Mayor and Council.

Code Enforcement: The Code Enforcement Report was distributed.

Public Works: The Public Works report was distributed.

Public

There was no one from the public who attended the meeting.

Unfinished Business

- a. Resolution No.: R-3-22: A Resolution of the Mayor and Council of the Town of Landover Hills Adopting a Town of Landover Hills Investment Policy. Councilman Williams moved

to Introduce and Adopt Resolution R-3-2022 Adopting an Investment Policy. Councilman Over seconded the motion. The motion passed with all present voting in favor, 7-0.

- b. Resolution No.: R-4-22: A Resolution of the Mayor and Council of the Town of Landover Hills Declaring Eight Firearms Surplus Property and Authorizing the Sale of the Firearms for \$250 Each. Councilman Walker moved to Introduce and Adopt Resolution R-4-2022. Councilman Williams seconded the motion. The motion passed with all present voting in favor, 7-0.
- c. Resolution No.: R-5-22: A Resolution of the Mayor and Council of the Town of Landover Hills Waiving the Bidding Requirements and Authorizing the Purchase of a Variable Message Sign from All Traffic Solution in the Amount of \$15,835. Councilman Williams moved to Introduce and Adopt Resolution R-5-2022. Councilman Over seconded the motion. The motion passed with all present voting in favor, 7-0.

New Business

Town Manager Transition. Council decided that there is nothing more to discuss at this time.

TD Bank Resolution

Mayor Schomisch then discussed the next item on the Agenda, TD Bank Resolution. It was explained that the Resolution is required to open an account with TD Bank. The Council agreed that Chief Liberati, as Acting Town Manager, Mayor Schomisch and Councilman Pazmino will be the three authorized signatories. Councilman Over moved approval of the TD Bank Resolution with the three authorized signatories being Chief Liberati, as Acting Town Manager, Mayor Schomisch and Councilman Pazmino. Councilwoman Walker seconded the motion. Mayor Schomisch called for a vote. All present voted in favor of the Resolution, 7-0.

Adjournment

Mayor Schomisch called for a motion to adjourn. The motion was made by Councilman Williams and was seconded by Councilwoman Walker. All voted aye and the meeting was adjourned at 9:41 p.m.